

You may use this form to help organize your ceremony format and inform us of styles and layout for your program. All information provided here is only a guideline, please feel free to submit your own document, but **be sure to include your contact information** at the top!

Please submit this form to info@custom-programs.com when complete.

Contact Information – Bill to:

Name:	
Address:	
City, State, Zip	
Phone (Day/Eve)	
E-mail:	
Credit Card # and expiration date	

Ship to (if different):

Name:	
Address:	
City, State, Zip	
Phone (Day/Eve)	

Deliver by: (usually at least 1 week before your event is recommended)

Date:	
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Program Information:

Program Style:	(ie Booklet, small booklet, layered, foldover, fan program)
# of Pages	
Do you want to add ribbon? What color?	
Add a monogram? What initials?	
Add a picture? Please submit separately as a .jpg	
Add graphics? Please specify which	
What Fonts would you like used?	
Add color ink? Which?	
Quantity Needed?	
Paper type (please indicate if special paper is needed – ie vellum covers)What colors?	
Brides Name	
Grooms Name	
Wedding Date	
Wedding Location	

Special Instructions or Notes:

Please use the lists below as a guideline for creating your program document:

Personal Information

- Officiant/Celebrant
- Parents/Grandparents
- Attendants
- Maid of Honor
- Best Man
- Bridesmaids
- Groomsmen
- Flowergirl
- Ringbearer
- Ushers
- Lectors/Readers
- Other special relatives/friends involved in the ceremony
- Soloists/Musicians
- Special acknowledgements

<i>Catholic Ceremony</i>	<i>Jewish Ceremony</i>	<i>Traditional Simple Ceremony</i>
Prelude Processional Greeting and opening prayer Liturgy of the Word First Reading Responsorial Psalm Second Reading Alleluia Gospel Homily Rite of Marriage Exchange of Vows Blessing and Exchange of Rings Prayers of the Faithful Liturgy of the Eucharist Presentation of the gifts Eucharistic Prayer Communion Rite The Lord's Prayer Eucharistic Prayer Nuptial Blessing Sign of Peace Communion Recessional Explanation of Traditions Communion Sign of Peace	Prelude Processional Greeting Unity Candle Remembrance Candle Cantor's Comments Exchange of Vows Blessing over the Wine Presentation and Reading of the Ketubah Exchange of Rings Declaration of marriage The Threefold Benediction Breaking of the Glass Recessional Explanation of Traditions Chuppa Blessing over the Wine Breaking of the Glass Ketubah	Prelude Processional Greeting and Opening Prayer Readings Lighting of the Unity Candle Lighting of the Remembrance Candle Rite of Marriage Exchange of Vows Benediction Recessional

Also good to include are: additional verses or poems, a personal message or thank you to family and friends, explanation of traditions, music selections, memorials to loved ones.